



## External Course Form

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Grade: \_\_\_\_\_

**FOR GUIDANCE OFFICE USE ONLY**

DATE RECEIVED: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

(Guidance counsellor signs here)

The following are the courses that I am taking this year:

Semester 1	Semester 2	Other

I wish to take the following course outside IFS:

<b>Course Code</b>	
<b>Course Title</b>	
<b>School</b> (e.g. where its offered, etc.)	
<b>Session</b> (e.g. summer school, etc.)	
<b>School Mident Number</b>	
<b>Start Date</b>	
<b>End Date</b>	

The reason that I am taking the course outside school is because (check one or all that apply):

- I have a timetable or scheduling issue with the course time at IFS, and, therefore, cannot take the course at IFS.
- I wish to repeat the course and hopefully, attain a higher mark.
- The course is a prerequisite for a course that I am taking or will take.
- I would like to improve my overall average.
- The course is a prerequisite for the program I wish to pursue in postsecondary education.
- I would like to take the course for general interest.
- Other (please explain below in the lines provided).

*None of the above reasons apply and I need to or wish to take this course because:*

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- I have taken this course already at IFS.
- I have taken this course once before somewhere else.
- I have not taken this course at IFS.

Parent/Guardian Comments:

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Parent/Guardian Signature: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Principal's Comments/Comments from the High School Head:

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Principal's/High School Head's Signature:

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Comments from the Guidance Department:

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